



## EXECUTIVE SUMMARY

**Recommendation that the Broward College District Board of Trustees authorize a standard agreement (purchase order) with Aubry Art & Design to provide professional services as a visiting artist in November 2024. Fiscal Impact: \$600.00**

**Presenter(s):** Jamonica Rolle, Vice Provost, Academic Affairs

**What is the purpose of this contract and why is it needed?** The purpose of this contract with Aubry Art & Design is for local artist Molly Aubry to provide a 2.5-hour lecture and workshop for a Visiting Artist series as part of Cultural Affairs and Student Engagement. The workshop will be advertised for all students to attend, and will encourage participation from students enrolled in Studio Art and Art History/Appreciation courses at Broward College. Visiting Artists engage students by sharing their insight and experience in the industry, modeling innovative techniques, and encouraging artistic collaboration. This cultural enrichment event is also an opportunity to invite students to learn more about the Visual and Performing Arts at Broward College.

**What procurement process or bid waiver was used and why?** Small purchase for Category One (\$0.00-\$10,000) per College Procedure A6Hx2-6.34 was used, where there are no formal or informal competitive requirements for goods and services acquired by the College at this dollar threshold. One quote was obtained by the requesting department to identify the best value for the required commodity or service. No bid waiver used.

**Is this a budgeted expenditure from the budget established at the last June Board of Trustees meeting?** This expenditure makes use of the budget established at the last June Board of Trustees meeting.

**What fund, cost center and line item(s) were used?** CC0635, FD100, 65000 Professional Fees.

**Has Broward College used this vendor before for these products or services?** No.

**Was the product or service acceptable in the past?** Not applicable.

**Was there a return on investment anticipated when entering this contract?** The return on investment will be an extracurricular educational experience for our students.

**Was that return on investment not met, met, or exceeded and how?** The return on investment will be met upon performance of the contract.

**Does this directly or indirectly feed one of the Social Enterprise tactics and how?** To provide students with a best in class learning environment and to connect them with professionals in the industry.

**Did the vendor amend Broward College's legal terms and conditions [to be answered by the Legal Office] if the College's standard contract was used and was this acceptable to the Legal Office?**

The General Counsel's office has reviewed the agreement and any deviation to the College's standard terms has been deemed acceptable.

### FISCAL IMPACT:

Description: Contract is for the amount of \$600.00 against Worktags: CC0635, BU020, PG000010, FD100

# Jo Anderson

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



Jo Anderson 7/17/2024

APPROVAL PATH: 12312 Aubry Art & Design - Visiting Artist Series 2024

 **Workflow**

 Edit View

 Add Work Item

Stage	Reviewer	Description	Due Date	Status	
1	Scott Miller	Dean Review (AHCD - AHD)		 Completed	
2	Jamonica Rolle	Vice Provost Review		 Completed	
3	Jeffrey Nasse	Provost and SVP of Academic Affair		 Completed	
4	Natalia Triana-Aristizabal	Contracts Coordinator		 Completed	
5	Zaida Riollano	Procurement Approval		 Completed	
6	Rabia Azhar	CFO Review		 Completed	
6	Christine Sims	Budget Departmental Review		 Completed	
6	<b>Legal Services Review Group</b>	Review and Approval for Form and		 Completed	
7	Board Clerk	Agenda Preparation		 Completed	
8	District Board of Trustees	Meeting	08/20/24 08:30 AM	 Pending	
9	<b>Electronic Signature(s)</b>	Signatures obtained via DocuSig 		 Pending	
10	Natalia Triana-Aristizabal	Contracts Coordinator		 Pending	

Jeremy Miller DBA Philharmonia, Incorporated  
2441 NE 9 Terrace  
Pompano Beach, FL 33064  
954-232-0784  
1geremymiller@gmail.com

# QUOTE

DATE: MAY 21, 2024

**TO:**

Broward College  
3501 SW Davie Road  
Davie, FL 33314  
(954) 201-6840

**FOR:**

Guest Artist Services String Trio for December 3  
choir concert in Bailey Hall

DESCRIPTION	AMOUNT
Jeremy Miller, guest artist, for November 26 Rehearsal and December 3 choir concert.	\$533.00
Mei Mei Luo, guest artist, for November 26 Rehearsal and December 3 choir concert.	\$533.00
Modesto Marcano, guest artist, for November 26 Rehearsal and December 3 choir concert.	\$533.00
TOTAL	\$1599.00

Thank you for your business!



**EXHIBIT "A" to Purchase Order  
STATEMENT OF WORK**

**Description of Services:**

Jeremy Miller, DBA Philharmonia, Inc. will provide VPA Department with Guest Artist Services for a rehearsal on November 26th and a performance at the Choir Concert on December 3, 2024.

**Total Consideration Payable for the Services:**

\$1599.00 for the rehearsal and performance contracted by Jeremy Miller, Philharmonia, Inc.